



Position: Insurance Claims Surveillance Investigator

- Experience** Prior Surveillance Experience and/or Educational Background in Related Field
- Location** Southeastern Michigan
- Career Level** Entry to Mid, Non-Management Level
- Job Type** Full Time
- Travel** From home to various job locations 95% of the time, no commute to Clinton Twp.

Objective

Conduct surveillance operations within southeastern Michigan region to obtain pertinent video documentation as well as executing written documentation to substantiate visual findings. Investigators travel from home directly to surveillance locations.

Job Responsibilities

- Successfully complete training, learn how to work within our team and how to become a field surveillance expert.
- Perform on site covert surveillance, mobile surveillance, pedestrian surveillance and undercover surveillance operations as warranted by the case requirements.
- Write detailed narrative reports each day after the surveillance is completed adhering to a specific format in which grammar, punctuation and clarity of content are critical.
- Provide court testimony as required.

Job Requirements

- Must demonstrate ability to write professionally and quickly without exception
- Strong knowledge of Microsoft Word
- Basic knowledge of digital video cameras and related software
- Exceptional critical thinking skills and ability to Self-Manage and Self-Start
- Able to take direction from supervisors as well as work alone or in groups
- Must be able to spend a great deal of time in their vehicle and drive up to several hundred miles a week
- Days and hours will vary weekly, must be flexible to work irregular hour that can vary from 50 to 32 hours a week depending on the case load
- Have a reliable, insured vehicle, suitable for conducting surveillance

You do NOT need to be a licensed Professional Investigator for this position. This job description is not intended to be all-inclusive, and employee will perform other reasonably related business duties as assigned by the immediate supervisor and other management as required.

Interested applicants are requested to email a copy of their resume to CVB@claimspi.com and reference the Surveillance Investigator opportunity